

#2356

**AGENDA**  
**STERLING COUNTY APPRAISAL DISTRICT**  
**812 4<sup>TH</sup> STREET STERLING CITY, TX 76951**  
**BOARD OF DIRECTORS**  
**2<sup>ND</sup> QUARTER CALLED MEETING**  
**April 28, 2026**  
**8:00 A.M.**

FILED APRIL 22, 2026  
 AT 1:57 o'clock P M  
 JERRI McCUTCHEEN  
 County Clerk, Sterling County, Texas  
 By KASSIE ROBBINS, Deputy

- I. Opening of Meeting
  - A. Swear in Board Members
  - B. Organize Board
  - C. Public Comments
  
- II. Routine Business
  - A. Approve Minutes from March 24, 2026
  
- III. New Business – Action Items
  - A. The board will retire into Executive Session pursuant to Texas Government Code Section 551.072 and 551.074 to discuss any of the following:
    - a. Section 551.072 Deliberations regarding real property
    - b. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public office or employee, or to hear a complaint or charge against an office or employee
  - B. Reconvene in Open Session
  - C. Discussion and action on any items discussed in Executive Session
  
- IV. New Business – Action Items
  - A. Amend Resolution from March 24, 2026 to specify the intent of the retained 2025 Surplus Funds
  - B. Adopt the Amended Resolution
  
- V. New Business – Action Items
  - A. Discuss any other matters concerning SCAD
    - a. Appraisal Progress and/or Issues
    - b. Budget Issues
  - B. Adjourn

CERTIFICATE



THE STATE OF TEXAS    }  
 COUNTY OF STERLING    }

I, Jerri McCutchen, Clerk of the County Court in and for Sterling County, Texas, hereby certify that the above and foregoing instrument is a true and correct copy of the original "Notice of Meeting" as filed by in my office on

April 22, A.D. 2026.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 22 day of April, A.D. 2026.

Jerri McCutchen, Clerk, County Court

Sterling County, Texas

By Kassie Robbins Deputy

**THE MINUTES OF MEETING OF THE  
BOARD OF DIRECTORS  
STERLING COUNTY APPRAISAL DISTRICT  
April 28, 2026**

The Board of Directors of the Sterling County Appraisal District (SCAD) met for a 2<sup>nd</sup> Quarter Called Meeting on April 28, 2026 at 8:00 A.M. Directors present and forming a quorum were Reed Stewart, Josh Gaines, Ross Copeland and Lane Horwood. Julie McEntire represented the SCAD.

Ross called the meeting to order at 8:03 A.M.

Reed and Ross were sworn in and signed the Oath of Office and Statement of Officer. The Board was reestablished with Reed as Chair and Josh as Vice-Chair/Secretary.

No one was registered for public comments.

The minutes for March 24, 2026 were reviewed and approved with a motion from Lane and a second from Josh. Motion carried 4-0.

Ross stated that the Board would not retire into Executive Session.

The BOD discussed amending the March 24, 2026 adopted resolution in order to specify the intent of the retained 2025 Surplus Funds of \$152,282. The BOD recalled from the March 24<sup>th</sup> meeting that their intent was to retain the funds as stated in the 2025 Financial Report by Auditor Richard Bowman. Josh noted that the total amount of the funds was off by \$1. Julie informed the BOD that Mr. Bowman had previously identified the difference as a rounding issue. The BOD approved to amend the aforementioned resolution, with a motion from Lane and a second from Josh, by specifying that the 2025 Surplus Funds in the amount of \$152,282 would be retained as follows:

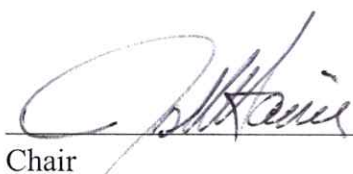
Assigned for SCAD: \$2,390

Committed for Legal Fees: \$56,502

Unassigned Fund Balance: \$93,389

Motion carried 4-0. The amended resolution was then adopted and signed with a motion from Josh and a second from Lane. Motion carried 4-0.

With no further business to discuss, the BOD adjourned at 8:07 A.M. with a motion from Josh and a second from Lane. Motion carried 4-0.

  
Chair

  
Vice-Chair/Secretary