

#2204

**AGENDA**  
**STERLING COUNTY APPRAISAL DISTRICT**  
 812 4<sup>TH</sup> STREET  
 STERLING CITY, TX 76951  
**BOARD OF DIRECTORS**  
 1<sup>ST</sup> QUARTER REGULAR MEETING  
 March 22, 2024  
 8:30 A.M.

FILED March 18 2024  
 AT 3:20 o'clock P M  
 JERRI McCUTCHEN  
 County Clerk, Sterling County, Texas  
 By: [Signature], Deputy

- I. Opening of Meeting
  - A. Swear in Board Members
  - B. Organize Board
  - C. Public Comments
  
- II. Routine Business
  - A. Approve Minutes from December 15, 2023
  - B. Approve Bills for December, January & February
  - C. Approve Financial Report for December, January & February
  - D. Approve Travel
  
- III. New Business – Action Items
  - A. The board will retire into Executive Session pursuant to Texas Government Code Section 551.072 and 551.074 to discuss any of the following:
    - a. Section 551.072 Deliberations regarding real property
    - b. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public office or employee, or to hear a complaint or charge against an office or employee
  - B. Reconvene in Open Session
  - C. Discussion and action on any items discussed in Executive Session
  
- IV. New Business – Action Items
  - A. Review & Accept the 2023 Financial Audit presented by Mr. Richard Bowman
  - D. Discuss & Approve/Disapprove Health Insurance
  - E. Discuss & Approve/Disapprove Linebarger’s Homestead Exemption Analysis Proposal
  
- V. New Business – Action Items
  - A. Discuss any other matters concerning SCAD
    - a. Appraisal Progress
    - b. Appraisal Issues
    - c. Budget Issues
  - B. Adjourn

**CERTIFICATE**

THE STATE OF TEXAS    }  
 COUNTY OF STERLING    }

I, Jerri McCutchen, Clerk of the County Court in and for Sterling County, Texas, hereby certify that the above and foregoing instrument is a true and correct copy of the original "Notice of Meeting" as filed by in my office on March 18, A.D. 2024.  
 GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 18<sup>th</sup> day of March, A.D. 2024.



Jerri McCutchen, Clerk, County Court  
 Sterling County, Texas  
 By: [Signature] Deputy

2

2

2

**THE MINUTES OF MEETING OF THE  
BOARD OF DIRECTORS  
STERLING COUNTY APPRAISAL DISTRICT  
March 22, 2024**

The Board of Directors of the Sterling County Appraisal District (SCAD) met for their regular 1<sup>st</sup> Quarter Meeting on March 22, 2024 at 8:30 am. Directors present were Josh Gaines, Tommy Wright and Ross Copeland. Ellen Clark represented the Tax Office. Luke Robbins and Julie McEntire represented the SCAD.

Josh called the meeting to order at 8:30 am.

Board members were sworn in and signed the Oath of Office.

The Board Members discussed the organization of the Board. A motion was made by Tommy to appoint Reed as Chairman. Ross seconded the motion. A motion was made by Tommy to appoint Josh as Vice-Chairman/Secretary. Ross seconded the motion. Both motions carried 3-0.

No one was registered for public comments.

The minutes for the December 15, 2023 meeting were reviewed and approved as written.

The December, January and February bills were reviewed. Ross made a motion to approve the bills and Tommy seconded the motion. Motion carried 3-0.

The Financial Reports for December, January and February were reviewed. Tommy made the motion to approve the financial reports and Ross seconded the motion. Motion carried 3-0.

The Travel Expenses were reviewed. Tommy moved to approved the travel expenses and Ross seconded the motion. Motion carried 3-0.

Josh stated that the Board would not retire into Executive Session.

Mr. Richard Bowman presented the 2023 Financial Audit. Tommy made a motion to accept the 2023 financial audit. Ross seconded the motion. Motion carried 3-0.

The Board discussed health insurance for the Deputy Chief Appraiser, Julie. Tommy made a motion to decrease Julie's personal deductible and out of pocket expenses by creating two line items in the budget: one to subsidize the deductible by \$2,000; and one to subsidize the out of pocket by \$2,000. Ross seconded the motion. Motion carried 3-0.

The Board discussed Linebarger Goggan Blair & Sampson's Homestead Exemption Analysis (HEA) proposal. Ross made the motion to approve the HEA proposal and Tommy seconded the motion. Motion carried 3-0.

Luke updated the Board on the SCAD's appraisal progress. There were no appraisal issues to discuss and no budget issues to report.

With no further business, Tommy made the motion to adjourn at 9:26 am, with a second from Ross. Motion carried 3-0.

  
Chair

  
Vice Chair/Secretary