

AGENDA
STERLING COUNTY APPRAISAL DISTRICT
812 4TH STREET
STERLING CITY, TX 76951
BOARD OF DIRECTORS
4TH QUARTER REGULAR MEETING
OCTOBER 18, 2024 8:30 A.M.

#2243
FILED October 14, 2024
AT 2:03 o'clock P M
JERRI McCUTCHEN
County Clerk, Sterling County, Texas
By Christina Paez, Deputy

- I. Opening of Meeting
 - A. Public Comments

- II. Public Hearing to discuss the 2023 School District Property Value Study

- III. Routine Business
 - A. Approve Minutes
 - B. Approve Bills for August and September
 - C. Approve Financial Report for August and September
 - D. Approve Travel

- IV. New Business – Action Items
 - A. The board will retire into Executive Session pursuant to Texas Government Code Section 551.072 and 551.074 to discuss any of the following:
 - a. Section 551.072 Deliberations regarding real property
 - b. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public office or employee, or to hear a complaint or charge against an office or employee
 - i. 2024 Chief Appraiser Evaluation Form
 - B. Reconvene in Open Session
 - C. Discussion and action on any items discussed in Executive Session

- V. New Business – Action Items
 - A. Discuss and Approve/Disapprove 2025 Holiday Schedule
 - B. Discuss and Approve/Disapprove 2024 Surplus Funds
 - a. Adopt Resolution for the 2024 Surplus Funds
 - C. Discuss and Approve/Disapprove Auditor's Engagement Letter
 - D. Receive, Discuss and Approve/Disapprove Bank Bids
 - a. Adopt Resolution for the Designation of Bank Depository

- VI. A. Appoint Ag Advisory Board Members
 - a. Term: January 1, 2025 – December 31, 2025
 - i. Larry Horwood
 - ii. Cliff Caldwell
 - iii. Wesley Hodges

- VII. New Business – Action Items
 - A. Discuss any other matters concerning SCAD
 - a. Appraisal Progress
 - i. 2023 MAPs Review Update
 - b. Appraisal Issues
 - c. Budget Issues
 - B. Adjourn

CERTIFICATE

THE STATE OF TEXAS {}

COUNTY OF STERLING {}

I, Jerri McCutchen, Clerk of the County Court in and for Sterling County, Texas, hereby certify that the above and foregoing instrument is a true and correct copy of the original "Notice of Meeting" as filed by in my office on

October 14, A.D. 2024.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 14 day of October, A.D. 2024.

Jerri McCutchen, Clerk, County Court

Sterling County, Texas

By: Adriana Rio Deputy



**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
STERLING COUNTY APPRAISAL DISTRICT
October 18, 2024**

The Board of Directors of the Sterling County Appraisal District (SCAD) met for their regular 4th Quarter meeting on October 18, 2024 at 8:30 A.M. Directors present were Josh Gaines, Ross Copeland and Sims Price. The Tax Assessor Collector, Ellen Clark, was present and completed the quorum. Luke Robbins and Julie McEntire represented the SCAD. Tyler Halfmann and Robert Longest were also present, and they represented Pritchard and Abbott.

Josh called the meeting to order at 8:30 A.M.

No one was registered for public comments.

The public hearing to discuss the 2023 School District Property Value Study was opened at 8:30 A.M. Luke and Tyler spoke to the BOD about the SDPVS. The public hearing was closed at 8:32 A.M.

In routine business, the minutes for the August 16, 2024 meeting were reviewed and approved with a motion from Sims and a second from Ross. Motion carried 3-0. The bills for August and September were reviewed and approved with a motion from Ross and a second from Sims. Motion carried 3-0. The financial reports for August and September were reviewed and approved with a motion from Sims and a second from Ross. Motion carried 3-0. Travel expenses were then reviewed and approved with a motion from Sims and a second from Ross. Motion carried 3-0.

Josh stated that the BOD would retire into Executive Session to discuss the 2024 Chief Appraiser Evaluation. The time was 8:37 A.M. The BOD reconvened at 8:40 A.M.

In new business, the BOD discussed and approved the 2025 Holiday Schedule. Sims made the motion and Ross seconded it. Motion carried 3-0.

The 2024 Surplus Funds was then discussed. Ross made a motion to retain the 2024 Surplus Funds for legal fees. Sims seconded the motion. Motion carried 3-0. A Resolution for the 2024 Surplus Funds was adopted and signed.

Ricky Bowman's Auditor's Engagement Letter was discussed and approved with a motion from Ross and a second from Sims. Motion carried 3-0.

Bank Bids were then received and discussed. Sims made the motion to approve the Bank Bid from The First National Bank of Sterling City. Ross seconded the motion. Motion carried 3-0. A Resolution for the Designation of Bank Depository was adopted and signed.

Luke addressed the BOD about the appointment of the 2025 Ag Advisory Board Members. With a motion from Sims and a second from Ross, the BOD agreed for Luke to appoint the following Ag Advisory Board Members for the Term of January 1, 2025 – December 31, 2025: Wesley Hodges, Colby Frizzell and Will Foster. Motion carried 3-0.

Julie and Luke updated the BOD on the 2023 MAPs Review.

Tyler and Robert updated the BOD on appraisal issues.

With no further business, Ross made the motion to adjourn at 8:55 A.M. Sims seconded the motion. Motion carried 3-0.

Chairman

Secretary