

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
STERLING COUNTY APPRAISAL DISTRICT**

December 14, 2022

The Board of Directors of the Sterling County Appraisal District (SCAD) met for their regular 4th Quarter meeting on December 14, 2022, at 8:30 a.m. Directors present were Josh Gaines, Lane Horwood, Tommy Wright and Ross Copeland. Ellen Clark represented the Tax office. Priscilla A. Glass and Julie McEntire represented the SCAD.

Mr. Gaines called the meeting to order at 8:30 a.m.

No one was registered for public comments.

The minutes for September 8, 2022, meeting were reviewed and approved.

The September, October and November bills and were inspected and reviewed. Ross Copeland made a motion to approve the bills, Lane Horwood seconded the motion. Motion carried 4 to 0.

The financial reports for September, October and November were reviewed. Tommy Wright made a motion to approve the financial reports, Lane Horwood seconded the motion. Motion carried 4 to 0.

The travel expenses were reviewed. Tommy Wright made a motion to approve the travel expenses, Lane Horwood seconded the motion. Motion carried 4 to 0.

Mr. Gaines stated that the board would not retire into Executive Session.

The sealed bank bid was reviewed and approved on a motion from Tommy Wright, Lane Horwood seconded the motion. Motion carried 4 to 0.

The New and Existing Contracts were reviewed and discussed. Tommy Wright made a motion to approve the Armstrong & Armstrong, P.C. contract, Ross Copeland seconded the motion. Motion carried 4 to 0.

Priscilla A. Glass presented the members with an Agricultural Policies & Procedures manual for review.

The 2023 Holiday schedule was discussed and approved on a motion from Ross Copeland and a second motion from Lane Horwood. Motion Carried 4 to 0.

The 2023 Obligated fund was discussed and retained with a motion from Lane Horwood and a second motion from Tommy Wright. Motion Carried 4 to 0.

The following Ag members were appointed for January 1, 2023 to December 31, 2024 with a motion from Tommy Wright. Ross Copeland seconded the motion. Motion carried 4 to 0.

*Larry Horwood

*Cliff Caldwell

The following Resolutions were adopted/signed:

- a. Designation of the Bank Depository
- b. 2023 Obligated Fund


Priscilla A. Glass updated the members on the quarterly report for September 9, 2022 – December 6, 2022.

Priscilla A. Glass updated the members on items completed, passed, and not passed during the 2022-23 MAPS Review.

The Board asked for a future meeting to discuss retirement of current employee and new employee considerations.

With no other business to discuss Lane Horwood motioned to adjourn at 9:39 a.m. Tommy Wright seconded the motion. Motion carried 4 to 0.


Reed Stewart, Chairman


Josly Gaines, Vice-Chair/Sec.
